PROBATIONARY CERTIFICATE REQUIREMENTS (Only for Principals, School Counselors, Superintendents, Diagnostician, and Reading Specialist)

The prerequisites for probationary certification are as follows:

**Principal**
* Hold a bachelor or higher degree
* 12 Semester hours completed toward full Principal Texas Certificate
* 2 years accredited classroom teaching experience

**School Counselor**
* Holds a bachelor or higher degree
* 21 semester hours completed toward full School Counselor Texas Certificate
* 2 years accredited classroom teaching experience

**Superintendent**
* Holds a Principal Texas Certificate

**Other (Reading Specialist, Diagnostician, Special Education)**
* Holds a bachelor or higher degree
* 2 years accredited classroom teaching experience
* Additional coursework may be required by department chair

The prerequisites to have Lamar University’s Education Preparation Program (EPP) recommend applicants to the state for Probationary Certificates:
* The request for a probationary certificate must be initiated by the school district on letterhead requesting to place the candidate on a probationary certification:
  - Including the candidate name, position for hire, and grade level and email to Dimples Jones at grad.certification@lamar.edu
  - Once Lamar receive the request a Professional Internship Eligibility form will be sent to the district to complete.
* The applicant for hire is required to apply for the probationary certificate in Tk20 when officially hired by the district.
The Lamar Tk20 Helpdesk is available should assistance be required with application on Tk20 (409-880-2126).
* Applicant is required to apply online with the state ... It is recommended to apply with the state when officially hired by the district.

ALL REQUIREMENTS MUST BE COMPLETED INCLUDING TEACHING EXPERIENCE AND THE PROFESSIONAL INTERNSHIP ELIGIBILITY FORM RECEIVED FROM THE DISTRICT PRIOR TO BEING RECOMMENDED FOR PROBATIONARY CERTIFICATION.

Mrs. Dimples Jones, M.Ed.
Lamar University Graduate Certification Officer
College of Education and Human Development
Education Building Room 201 B
Office: 409-880-2125
Fax: 409-880-1804
Email Address: wellsdc@my.lamar.edu
Graduate TExES Approval: grad.texas@lamar.edu
Graduate Certification: grad.certification@lamar.edu